



Funeral & Memorial Form

Thank you for your interest in a Funeral/Memorial video.

Please complete sign and e-mail to:

liamgalvin_2000@yahoo.co.uk

- or post to:

Funeral & Memorial DVDS
1 Bodiam Close, Thrapston
Northants NN14 4SB

Many Thanks
Liam Galvin

Title:	
First Name:	
Surname:	
Address:	
Post Code:	
Landline:	
Mobile Number:	
E-Mail:	
Date of Funeral/Memorial:	
Funeral/Memorial Venue Address:	
Reception Venue Address:	
Start Time:	
Finish Time:	
Number of Videographers 1 or 2:	
How did you hear about us:	

To secure your booking please pay a 50% deposit as a cheque, bank transfer or Paypal. Please pay the full balance on the day of the Funeral/Memorial.

Cheque: Please make cheques payable to Liam Galvin.

Bank Transfer Details
Bank: Lloyds TSB
Account Name: L F GALVIN
Sort Code: 309955
Account Number: 00706177

PayPal Email: liamgalvin_2000@yahoo.co.uk

Terms and Conditions

1. A booking is only confirmed once the completed Booking Form has been returned and deposit paid and cleared.
2. It is your responsibility to obtain any or all permissions and licenses that may be necessary for any location or venue to be used.
3. The final fee covers all shooting time until end time agreed as per the package chosen. Any hours exceeding this time will be charged at £50 per hour.
4. No responsibility is accepted for restrictions placed on us by officials (including, but not restricted to, position of cameras) so please ensure they are informed.
5. If for any reason beyond our control we cannot produce your Funeral & Memorial film we will refund the cost of your film in full and that will be the limit of our liability. In the unlikely event of complete equipment failure we will offer a full refund but will not be liable for any further damages.
6. Discs will be replaced free of charge if notification of a fault is received within 7 days of initial receipt. After this replacement discs will be charged at £5 per copy.
7. Please advise us of any choice of music before the event.
8. We strongly recommend that you take out Insurance to protect yourselves as some events need to be cancelled and our cancellation charges are as follows:
 - 1 month prior to the date - deposit only
 - 2 Weeks to date - 100% total costs plus deposit.
10. Your finished Funeral & Memorial video (subject to changes) will be ready within 4-6 weeks after the event.
11. Deposit of 50% must be paid with booking and full and final costs must be paid on the day of the event.

I have read and agreed to the terms and conditions.

Name

Date

Signature